

WORKCHOICEDAY

THE FIRST STEP TO THE FUTURE



TUESDAY 18 MAY 2010
PLANNING TIMELINE

Nov.09

- # [Register](#) for WCD 2010.
- # Mark Workchoice Day in the School Calendar and ensure no other activities or assessments are scheduled for that day.
- # Inform Principal, Deputy Principals, HODs.
- # Pencil in bus booking.

Mar.10

- # Fill in [Areas of Interest](#) and return to Workchoice Office by **5 March**.
- # Complete/update School Profile on Workchoice website.
- # Complete School Public Profile on the Workchoice [website](#).

Apr.10

- # Organise supervisors (subject teachers are ideal).
- # Confirm supervisors.
- # Initial student meetings.
- # Remind school.
- # Send out [permission slips](#)

May.10

- # Confirm buses.
- # Meet supervisors and hand out supervisor evaluations
- # Final student meeting.
- # Make contact with hosting companies: discuss lunch/dietary requirements/meeting points/visit contact person.
- ## May 18: Workchoice Day ##**
- # Complete evaluations of the Day online.
- # Return supervisors evaluations to Workchoice office
- # Distribute student certificates.